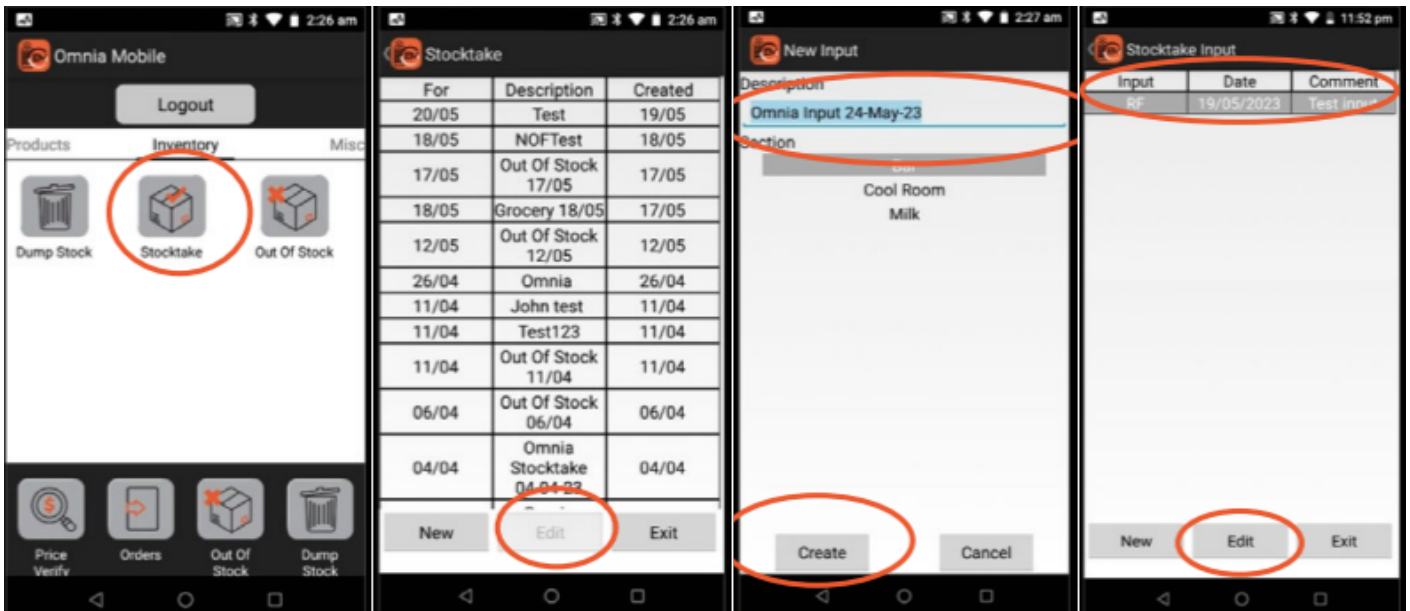


# Count Stock (PDE Guide)

## Create an Input

- Login → Inventory → Stocktake
- Select stocktake → Edit
- Create input:
  - Name
  - Section



## Counting Process

- Scan product
- Enter quantity
- Press **Add**

Optional:

- Scan location before product

## Important Rules

- Always press **Add on final item**
  - Do not double count areas
  - Ensure correct section is selected
- 

## Reviewing Counts

- Press back
  - Review scanned items
  - Edit if needed
- 

## Common Issues

- Missing last item (forgot to press Add)
  - Incorrect quantities entered
  - Wrong section used
- 

Revision #4

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