

Validate Your Stocktake (Reports)

Why Validation Matters

Even well-run stocktakes contain errors. Reports help you find and fix them.

Input Report

Use to:

- Review what was entered
 - Verify individual counts
-

Stock Valuation Summary

Use to:

- Check totals by department
 - Identify major discrepancies
-

Stock Valuation Detail

Use to:

- Investigate individual products
 - Identify incorrect quantities or pricing
-

Variance Report

Use to:

- Compare system vs counted stock
 - Highlight differences
-

How to Validate Effectively

1. Start with valuation summary
 2. Identify unusual departments
 3. Drill into detail report
 4. Confirm errors
-

Revision #1

Created 4 May 2026 00:58:13 by Nathan

Updated 4 May 2026 01:06:08 by Nathan